

The Chartered Institute of Environmental Health (CIEH) Professional Trainers Certificate

Background

The qualification provides an opportunity to understand and practice a professional approach to training design and delivery, with a structured syllabus and assessment opportunity. It is ideal for anyone who needs to either understand the basics of training practice, or wants to refine their training techniques. Those who have never delivered training will find it an ideal basis for their future training activities. The qualification is essential for those who wish to become CIEH registered trainers (certain other training qualifications are also recognised, and conditions regarding technical knowledge and experience also apply).

The programme will involve a significant amount of hands on activity with additional work outside the sessions to develop the content and materials for assessment on the final day. The programme is quite demanding because it results in the acquisition of new skills and techniques over a short period.

Objectives of the Course

At the conclusion of the programme the expected learning outcomes are that the student will:

- ✓ Be able to match training sessions to the ability and needs of the students.
- ✓ Understand how to set SMART training objectives and how to secure learners' commitment to achieving them.
- ✓ Be aware of the factors that influence learning and use a simple but effective structure for recognising and accommodating different learning preferences in any training situation.
- ✓ Understand how students have preferences for receiving and assimilating information.
- ✓ Be able to select different and diverse training methods appropriately to meet different needs.
- ✓ Be able to design training sessions by carrying out effective planning and preparation.
- ✓ Be able to use a variety of different ways of communicating information and making training more accessible and interesting to students.
- ✓ Be able to use feedback and evaluation to ensure a process of continuous improvement.
- ✓ Understand a variety of different ways of assessing the effectiveness of training and measuring results.
- ✓ Be able to use feedback and evaluation to ensure a process of continuous improvement.

Programme

The course will be delivered over 4 days (day 3 will be a preparation day only – no tutor).

Course Venue

This programme may be run either on your site or at one of our designated training venues in Kent.

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